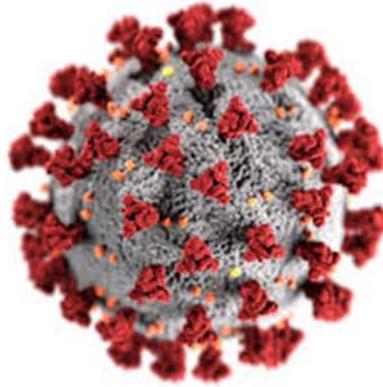


# Guidelines for operations in Beckman B005 (V3)

*Jon Mulholland – CSIF Director*



## Staff Operations

**For Phase-2.5: 4 persons (2 CSIF staff members in lab bays; or 3 CSIF staff members and 1 lattice light sheet microscope user in curtain-isolated area.)**

1. Each Staff should remain in their own bay to minimize contact.

Anum: will stay in the center bay

Ruth: will stay in the bay closest to the fume hood

Youngbin (when in Beckman): will stay in the bay where the LLS is housed

2. Anum and Ruth should work around each other to minimize use of fume hood at the same time. We could divide days if the frequency of use is higher or give a one day advance notice to each other.
3. All meetings must be done virtually.

## PROCEDURE

1. Everyone entering B005 must make sure:
  - a. Complete the health check <https://healthcheck.stanford.edu/en/>
  - b. Within the last 14 days, from the best of their knowledge, they have not been in contact with someone diagnosed with COVID-19
2. Face masks, effectively covering both the nose and mouth of the wearer, must be worn at all times. Current county-sanctioned face coverings are acceptable.
3. See <https://healthalerts.stanford.edu/covid-19/2020/04/21/guidance-on-face-coverings-at-stanford-facilities/>
4. Door to B005 remains closed
5. To limit the contact spread of the virus, disposable gloves should be donned immediately prior to entering the lab and disposed of when leaving the lab. The gloves should be frequently decontaminated with hand sanitizer or 70% alcohol (either ethanol or isopropanol).

## CLEANING PROCEDURE

1. Wear gloves in the facility and during imaging.
2. Clean before you start; clean when you are done.
3. Use 70% alcohol to wipe down surfaces (<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>). Spray bottle is provided in each work area.
4. DO NOT SPRAY SURFACE DIRECTLY - spray into a paper towel because spraying on a surface can aerosolize the virus causing it to spray into the air.

## CLEANING CHECKLIST

1. Door handles
2. Benchtap
3. Cabinet handles
4. Keyboard
5. Mouse
6. Fume hood/ fume hood shield/cabinets

7. Any other instrument or surface that you may touch
8. Shared pens or stationaries